
**MINUTES OF THE MEETING OF SHAWBURY PARISH COUNCIL HELD IN THE
VILLAGE HALL ON TUESDAY JULY 10th. 2018 at 7.00pm.**

Public Session:

There were four members of the public in attendance. Two were applicants for the vacant seat on the Council and the other two wished to raise concerns about the illegal use of caravans parked on the Hangar Industrial Site, Wem Road.

With regard to the caravans it was pointed out that, whilst Members understood and supported their concerns, the site in question was not in the Shawbury Parish area and they were advised to contact Moreton & Corbett Council.

Present:

Mr. A. G. Foster (Chairman)

Ms. S. McIntosh

Mr. B. Lyon

Mrs. J. Manley

Mr. A. Brown

Mr. R. Pinches

Mr. D. Roberts

Mr. P. Sharp

Mr. C. Kirkup

In Attendance:

Flt. Lt. M. McArdle (RAF Shawbury).

The Parish Clerk.

18/55 Apologies.

Apologies were received and accepted from Shropshire Councillor S. Jones and Councillors Mr. J Kennedy and Mr. J. Vernon

18/56 Declaration of Personal or Prejudicial Interests.

There were no interests declared.

18/57 Co-option of New Member.

Following the recent advertisement two applications had been received; their details had been forwarded with the agenda and they had been asked to attend the meeting. A further application had been received which was too late for inclusion and the applicant was unable to attend the meeting. The two applicants attending outlined their reasons for applying and responded to questions from Members.

They were asked to leave the meeting whilst a decision was made and Councillor P. Sharp stated that as he knew one of the applicants he felt he should withdraw from the meeting too. After due consideration it was proposed that Mrs. Jan Herbert should be co-opted. There were seven votes in favour of this proposal with one abstention. Mrs Herbert was informed of the decision, completed the 'Declaration of Acceptance of Office' and remained to take part in the meeting.

18/58 Minutes of Meeting held on June 12th. 2018.

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record.

18/59 Matters Arising.

(a) Banking

Clerk reported that he had resolved the issue with the Royal Bank of Scotland, who were happy to continue to provide the service to the Council in conjunction with the local NatWest bank.

The Chairman and Councillor Ms. McIntosh agreed to be additional new signatories on the accounts and this was unanimously approved.

(b) Highways (18/40(b))

There was little evidence of any action being taken over repairs to the varying problems that had been reported.

(c) Smartwater (18/47(b))

A report had been received from Ms. Rachael Oakley stating that the initial response from the public had been very encouraging, with about 300 residents attending the advertised sessions and collecting their free pack of Smartwater. Before arranging distribution to outstanding households, she felt that additional events in the Village Hall would be helpful. This was agreed by Members and it was arranged to hold these on August 7th during the 'Buzz In' session and in the evening. *Clerk to organise.*

(d) New Speed restrictions on A53 (18/47(f))

Councillor A. Brown reported that he had identified that the additional speed limit signs that had been erected had not been officially approved. *Clerk to raise the issue with the planning and highways departments at Shropshire Council.*

(e) Hazeldine Open Space Area (18/40(a))

Clerk reported that Shropshire Council had replied, stating that all the available records held by the Council, North Shropshire District Council and the Land Registry had been checked and no evidence could be found indicating that land was leased/owned by the Parish Council.

It was agreed that the Clerk should contact Shropshire Council's Legal Department for advice on how to proceed.

(f) Parking/Turning Area in Oaklands Estate (18/40(f)) :

Clerk reported that he had been unable to contact representatives from Shropshire Council for an update on any developments.

(g) Car Park Bins (18/47(e))

In spite of repeated requests, there had been no response from the Highways Department indicating why one of the bins had been removed and no attempt made to 're-seat' the remaining bin.

Clerk was asked to inform the Highways Department again and point out the danger of the remaining bin falling and injuring someone – pointing out to them that it would be their responsibility if it resulted in a claim for damages.

18/60 Correspondence.

Details of the correspondence received since the last meeting had been forwarded to Members and these were considered and where necessary appropriate responses were noted or made. Included were:

1. Coronation Meadow.

A report from Mr. Viv Marsh suggesting that as wild flower areas were being planted in the Moat and Glebe areas, the site could be called 'Coronation Meadows', which was a National initiative encouraging this type of development in grassland areas.

Members were in support of the initiative but felt that no action should be taken until the wild flower beds had become sufficiently developed.

2. Car Wash Signs.

It was reported that the signs were re-appearing on footpaths and the Clerk was asked to report the issue to the Highways Department at Wem.

3. Footpath from Bridgeway to Dawson's Rough.

A resident had reported this as being overgrown with nettles and it had been reported to the Highways Department. Councillor C. Kirkup confirmed that action had been taken to clear the path.

4. Broken glass in Play Area.

Clerk reported that there had been two incidents when glass bottles were broken in the children's play area and it appeared that one of the children had been injured. As soon as the report had been received he had been able to contact Councillor J. Kennedy and Mr. L. Wilson who had cleaned up all the glass.

18/61 Accounts for Payment.

It was resolved to pay the following accounts:

Mr. J. Wilson	Salary (July)		£572.96
Mr. J. Wilson	Expenses (June)		£66.54
Inland Revenue	PAYE (July)	£143.20	
	N.I. (July)	£ 1.95	£145.15
Mr. R. Bailey	Maintenance (June)		£250.00
	Moat work (additional)		£39.50
Mr. T. Creber	Litter collection (June)		£320.00
Mr. L. Wilson	Play Area grass cutting etc. (June)		£167.00
Shropshire Council	Election recharge 2017		£100.00
Nobridge Ltd/	Ground Maintenance (29/03 – 04/06)		£970.26
Mr. M. Sheehy	Internal audit		£325.00
Soc.of Local Council Clerks	Annual Membership		£100.00
Shawbury Football Club	Grant for Parish Fun Day		£500.00
EON	Annual Maintenance Contract (50% payment)		£797.20
Graphic Office	Annual Maintenance Contract		£180.00

18/62 Financial Statement.

A financial statement was tabled and approved.

18/63 Exchange of Information:(a) Agenda Items for next meeting:

Sponsorship; Review of policies and relevant documents.

(b) The following items of concern were recorded:(i) Highways:

Councillor Mrs. Manley raised concerns over a new barrier which had been constructed between the Oaklands Estate and access to White Lodge Park off the A53. The gap between the barrier and the hedge was so wide it was probably possible to drive a small car through it.

(ii) Street Lighting:

No issues raised.

(iii) Other:1. P.C. Dave Carpenter:

Chairman reported that Dave Carpenter was retiring from the force in August and he felt that the Council should make some acknowledgement of his service to the Community. After consideration it was agreed that the Clerk should send an official letter and that he should be nominated next year for a Community Service Award.

2. Footpath from Oaklands Estate to Poynton Road:

The Clerk had received an email from a resident stating that he had been advised by the Oaklands Estate Developer that there was no plan to install the footpath, which he thought had been approved in the original plan.

The Clerk had advised him that the matter would be raised at the Council meeting and he arrived to listen to the issue being discussed and the Chairman gave him permission to outline his concerns. Members informed him that this had been withdrawn from the original plan as there was already access to Poynton Road. The Parish Council had challenged this and had been informed that the Council could construct it using Community Infrastructure Levy money. Unfortunately it had already been agreed to use this money to construct the new roundabout and to date no additional levy had been received.

Currently Shropshire Council were debating how CIL Local funds could be spent but at this stage there were no indications that the footpath would be funded.

3. RAF Shawbury Grant:

It was noted with thanks that RAF Shawbury had forwarded a cheque for £300.00, in acknowledgement of the support and patience of the Council and local community, whilst a range of fund raising activities had been undertaken by the station. Over £9000 had been raised and distributed to a number of worthwhile charities.

It was agreed to 'ring fence' the £300 whilst consideration was given to identifying a worthwhile project – suggestions would be welcomed from the public.

4. RAF Shawbury – Families Day:

It was noted that RAF Shawbury had extended an invitation for 100 local people to join them to celebrate Families Day on August 3rd. and the Clerk asked Members for nominations.

5. Use of Field:

It was agreed that the Shropshire Rural Communities could use the field for overflow parking on July 11th and 18th when over sixty people would be attending a conference on Diabetes Issues.

18/64 Reports from:

(a) Police

Incidents reported to the police in May:

Anti-Social Behaviour 4 - Millbrook; Carradine Close; A53; Glebelands

Violence 3 – White Lodge Park; Petrol Station; Poynton Road

Shoplifting 1 - A53 (under investigation)

Burglary 1 - Petrol Station (No suspect identified).

Criminal Damage 1 - Hazeldine (No suspect identified).

Drugs 1 - Hazeldine (Under investigation).

(b) RAF Shawbury

Flt. Lt. McArdle reminded Members of the forthcoming events planned at the base including the 10km run which was open to the general public.

(c) Shropshire Council.

No report tabled.

18/65 Section 106 Projects.

(a) Crossing by the School.

No further information had been received from Shropshire Council or Shropshire Councillor S. Jones.

(b) Repairs to footpaths.

Councillor A. Brown and the Clerk reported on developments that all seemed to be going ahead in a satisfactory way, although there was a need for some light rain to enable the top dressing to be rolled effectively.

Clerk stated that he had discussed the project with Mr. Richard Bailey who was satisfied that it was all going to plan.

Councillor Brown reported that he had met with the contractors to discuss the burial ground path and they had agreed to do this at no extra cost. He agreed to discuss with them a drainage issue raised by Councillor D. Roberts.

(c) Poynton Road Street lights.

Councillor A. Brown reported on a meeting with a representative from EON who had later forwarded the detailed quotation, which had been sent to Members. The quotation had been divided into two sections and after detailed consideration it was decided that at this stage only Plan A should be considered.

Before any decision could be agreed, it was noted that there would be a need to:

- (a) Forward the proposed plan to representatives at Shropshire Council for their comments and approval.
- (b) Discuss with Mr. M. Blount an adjustment of the Section 106 budgets and

(c) Discuss the proposed development with residents who could be affected by the proposed changes.

(d) Security camera(s).

Councillor P. Sharp informed Members that he had received an acceptable estimate for the provision of a second camera fixed to the streetlight in the car park, providing EON confirmed that this was an acceptable location. He agreed to find out the weight of the camera so that EON could carry out the necessary assessment.

Members supported the plan and agreed the estimate, with the project being financed from the Section 106 budget.

Plans for a further camera closer to the Glebelands had been considered and would be confirmed when a decision had been made regarding the up-grading of the streetlights at that location.

18/66 Burial Ground.

It was reported that there were no further developments in relation to the First World War graves in the Church Yard.

It was agreed that the new Vicar should be invited to a Council meeting to meet Members and discuss the agreed burial ground policies.

18/67 Playing Field Fencing.

It was stated that further posts had rotted away and everyone agreed that this was going to be an on-going problem and a continual cost to the Council. Members accepted Councillor A. Brown offer to investigate alternative forms of fencing and it was agreed to ask Councillor J. Kennedy to look into the possibility and cost of using seasoned oak posts.

18/68 Planning:

1. Applications:

- (a) Land east of 118, Church Street – outline application for the erection of two dwellings (18/02662/OUT). *Objected to because of access problems onto Poynton Road.*
- (b) Little Wytheford Farm - application for the erection of a general purpose agricultural storage building (18/02662/FUL). *Application supported.*
- (c) 39, Bridgeway – erection of a single storey front extension and associated alterations. *Application supported.*

2. Report:

Members supported the Planning Officer's suggested action in relation to the construction at London House, Shawbury Industrial Site.

18/69 Committee and Other Reports.

SALC Area Committee:

Councillor P. Sharp gave a brief report on the last meeting which had dealt primarily with the new Data Protection requirements and the impact on local Councils.

Doctor's Surgery:

Councillor A. Brown reported that he met the Practice Manager to discuss issues relating to the new development in Poynton Road but it appeared that currently the Practice had no concerns.

18/70 Press Matters.

Clerk to produce a report which would include the appointment of a new Councillor; developments with the Smart Water Project and issues relating to broken glass in the children's play area.

18/71 Date and time of next meeting.

The next meeting will be on August 14th. 2018 at 7.00pm in Shawbury Village Hall.

Approved as a true record of the Meeting.

Signed: A. Foster (Chairman) **Date:** August 14th. 2018

Correspondence received since last meeting – June.

Dianne Dorrell Shropshire Council's consultation on Early Help Strategy.*

Gail Power – Forum Notes from meeting held on May 21st.*

Victoria Doran – car wash.*

Resident – state of footpath leading from Bridgeway to Dawson's Rough area.

Victoria Doran – Church Street water leak and flooding.

Alison Groom – London House planning application.*

Isobel Tierney – RAF Shawbury – Families Day.*

Planning enforcement – land at Muckleton.*

Dianne Dorrell – Bulletin June 28th.*

Gavin Hogarth Recovery Newsletter.*

Resident – enquiry about path from Oaklands to Poynton Road.*

Resident – concern about parked caravans and planning.*

Richard Bailey – broken glass in the play area.

E.M. North east receipt of a report of the broken glass issue.

Resident – report of a caravan parked on the playing field.

Councillor – 'Hammerheads'

Viv March Ltd. – Coronation Meadow.*

Dianne Dorrell – Shropshire Council - Discretionary Rate Relief Consultation